

2024 Garden Grant
Program Application

This is an application for funds up to $600 to be used to purchase only Texas native plants--for the purpose of installing or refreshing a Monarch Butterfly garden in a public place. Our goals are to further both Monarch Butterfly conservation and education, and to promote and showcase the use of Texas native plants.

Funds are awarded at the discretion of the Bring Back the Monarchs to Texas committee of the Native Plant Society of Texas, and plants bought using those funds must be installed by October 31st, 2024.

**Please visit the Bring Back the Monarchs to Texas website at** [**https://npsot.org/our-work/bring-back-the-monarchs-to-texas/garden-grants/**](https://npsot.org/our-work/bring-back-the-monarchs-to-texas/garden-grants/) **for further grant information, restrictions, timelines, and requirements.

Do not omit any of the following sections.**

# Contact Information

The person responsible for administration and oversight of the project should complete the following information. Please print legibly if using pen or pencil.

## Amount requested (up to $600)

Click here to enter amount

## Name of contact person

Click here to enter name

## Email address of contact person

Click here to enter contact email address

## Affiliation/Organization

## Click here to enter affiliation/organization

## Cell phone of contact person

Click here to enter contact cell phone number

## Home phone of contact person

## Click here to enter contact home phone number

## Complete mailing address of contact person

Click here to enter contact mailing address

**Name of second (optional) contact person**

## Click here to enter name

## Email address of second (optional) contact person

Click here to enter contact email address

## Affiliation/Organization

Click here to enter affiliation/organization

## Cell phone of second contact person

Click here to enter contact cell phone number

## Home phone of second contact person

Click here to enter contact home phone number

# Project location

## Site name or garden name

Click here to enter site or garden name

## Site address

Click here to enter site physical address

## Site county (do not omit)

Click here to enter site county

## Has this garden been a past recipient of Bring Back the Monarchs to Texas Garden Grant Program funds? Answering yes does not prevent a garden from receiving funds this year.

Click here to enter Yes or No

# Permissions

## List any organizations, people, or entities from whom you will need permission to install your proposed garden. Please also indicate whether or not permission is already secured or is awaiting confirmation. For instance, if you are installing a garden at a school, you may need permission from the principal, the school district, and the person in charge of building and grounds maintenance.

Click here to enter response

## May we release your contact information and/or application to third parties? Sometimes, we are contacted by groups offering additional funding, education, publicity, or other specific resources to our grant applicants. These offers have various conditions and restrictions. If you agree to allow the Native Plant Society of Texas and the Bring Back the Monarchs to Texas committee to share your contact information and/or completed application with those groups, you may receive offers of additional resources.

[ ]  Yes, share my contact information with third parties.

[ ]  Yes, share my completed application with third parties.

## May we use any photos that you send us with your application or project updates? These photos may be used for publicity purposes, educational slideshows, and other public releases.

[ ]  Yes, you may use our photos for public release.

# Plant List

## List native milkweeds and native nectar plants to be used in your project. You will need to have nectar plants that bloom during the seasons when Monarchs are present in your region. You may include others as well. In your completed garden, nectar plants should outnumber milkweeds by a ratio of 4:1 to 6:1. If you have existing plants that you will be supplementing, you may choose to let us know what’s already there too. Be specific.

Click here to enter response

**Where do you plan to purchase your plant materials?** We are always looking for new sources of native plants, and your answer may help us help others.

Click here to enter response

# Garden Design

## Draw out your garden layout plan on a separate sheet and attach it to completed form. Do not omit this portion. It should be detailed enough to show us plant placement and spacing. Plans give us valuable information on your overall preparedness and ability to complete the project. Applications without a detailed garden plan may be disqualified at the discretion of the committee. If you have questions, contact the committee chair at 972 390-2882 or at bbmt@npsot.org.

Paste drawing here or attach separate sheet

## How will your project use Texas native plants to benefit Monarchs and promote native plants for landscaping?

Click here to enter response

# Public Interaction

## How will the public see and use your garden? Describe public access, including any limitations.

Click here to enter response

## Describe the educational aspects of your garden program/plans.

Click here to enter response

# Volunteer Information

## List organizations supplying volunteers

Click here to enter organization list

## How many volunteers do you expect to participate in the project?

Click here to enter number of volunteers expected

## What is your estimate of the number of man-hours contributed by these volunteers?

Click here to enter project man-hour estimate

## Create an activity/task schedule and maintenance program. How many volunteers? What types of tasks? How often? (Include both installation and maintenance schedules)

Enter response here or attach additional sheet

# Additional Information

## Tell us about any additional information that you find important to your specific project, or anything else that can help us reach a decision.

Click here to enter additional information

# Grant Check Information

This section requests the information needed to write and mail the grant check. **Please verify that this is the correct contact person and address.** We have had to reissue checks in the past several years due to incorrect information. Applications submitted without this information will not be considered.

## Recipient name

Click here to enter “pay-to” name on check

## Mailing information for checks

If your check is for a school project, it may be safer to provide a private address and hand-carry the check to the school. We have seen many problems with school checks that are not received and disbursed properly.

Click here to enter contact name and address for mailing check

## Contact phone number for the person receiving the mailed check

Click here to enter phone number for the person receiving the mailed check

## Contact email for the person receiving the mailed check

Click here to enter the email for the person who will receive the mailed check

# Application Deadline: February 1st, 2024

##  Email completed application to bbmt@npsot.org

Any supplemental material like screenshots or photographs will be added to your file**. Please do not send videos.**

**If you have any questions, at any time during the process, please contact Carol Clark, chair of the Bring Back the Monarchs to Texas committee, at (972) 390-2882, or email** [**bbmt@npsot.org**](bbmt%40npsot.org)**.**

**You should receive a notification of receipt when we process your application. It will be sent to the contact person listed on your application.**

**We will do our best to have all grant applications reviewed and decided on by early March 2024, with checks being mailed as early as possible in March. There is normally no need to check on the status of your application. Both winners and other applicants will receive an emailed notification of their final grant status as soon as those are available.**

**By submitting an application, you are agreeing to install the project you have proposed by October 31st, 2024. You are also agreeing to save receipts and attach those receipts to the final project report due on November 31st, 2024. Final reports can be emailed to** [**bbmt@npsot.org.**](bbmt%40npsot.org.)